

Requirements for HCO's applying for inspection under CGHS program:

1. Legal/ Statutory Requirement:

	Mandatory Licenses
1.	Registration of the HCO with local registering authority (e.g. CMO-Chief Medical Officer, CEA-Clinical Establishment Act etc.)
2.	Pollution control board authorization and consent (Biomedical waste-BMW, Air, Water)
3.	Agreement for disposal of Biomedical waste -BMW with the collecting agency.
4.	Fire NOC from the competent authority Please refer to https://www.nabh.co/Announcement/Fire%20Safety%20Checklist%20-%2031st%20July%202018.pdf
Licenses/consent from AERB to operate the Imaging equipment:	
1.	Registration under PC PNDDT for USG
2.	License to Operate X-Ray (Fixed)
3.	License to Operate X-Ray (Mobile)
4.	License to Operate Cath Lab
5.	License to Operate CT Scan
6.	License to Operate C-Arm
7.	RSO Level I
8.	License to Operate OPG or Dental X ray
9.	License to Operate Nuclear Medicine Lab
10.	License to procure Radioactive Material (Diagnostic/Therapy)
11.	RSO Level II
12.	License to operate Radiation Therapy
13.	RSO Level III
14.	Drugs-Bulk license(s) if applicable
15.	Drugs-Retail license(s) if applicable
16.	Narcotic license if applicable
17.	License for MTP if applicable
18.	Blood Bank registration if applicable
19.	Organ Transplantation if applicable

*Please note this list is not exhaustive and only includes some of the most common licenses

2. Support Services:

- a. Availability of basic in-house laboratory & imaging services as per the scope of services within the premises is essential.

3. Manpower

- a. **Nursing:** GNM/BSc nursing in accordance with the Indian Public Health Standards (IPHS) as per the bed strength.

- b. **RMO's:** MBBS duty officer in accordance with the Indian Public Health Standards (IPHS) as per the bed strength.

c. Consultants:

a. Full Time: allowed under Scope

- On the pay-roll of the organization
- Exclusive to the organization
- Has Out patient, In patient & Emergency rights
- Based upon credentials, has privileges for procedural and emergency rights

b. Part Time: allowed under Scope

- Not exclusive to the organization
- Has regular OPD at pre-determined intervals and days
- Has procedural rights, emergency rights as per credentials, who is not exclusive to the organization.
- Has privileges for admitting patients as per his credentials.

c. Visiting/ Consultants on case to case basis: not allowed under Scope

- No rights to conduct regular OPD
- Based upon credentials, can be given admitting rights
- Not exclusive to the organization
- Has certain privileges as per his/her credentials for In patient-IP care and can come on-call in case of emergency.
- No scopes can be granted considering Visiting/Case to case Basis consultants

4. Beds strengths

- a. Following minimum beds are required:

<u>S.N.</u>	<u>Type of City</u>	<u>Minimum Bed Strength</u>
(a)	Metro	50 Beds.
(b)	Non-Metro	30 Beds.

***Less than stated bed strength application will not be accepted.**

***Note: All the above requirements will be verified during the inspection.**

5. CGHS Application fee is as follows:

S. No.	Type of facility	Bed Strength	Inspection Fee (Rs)
(1)	Hospitals	More than 100 beds	35,000/-
		Less than 100 beds	30,000/-
(2)	Diagnostic, Eye & Dental Centres	Not applicable	25,000/-

Note: GST @ 18% will be charged on the above fees.

6. Details for Online Payment:

Details of Bank account for NEFT / RTGS / IMPS	
Account Name	Quality Council of India
A/C No.	00031110004352
Name of Bank and address	HDFC Bank , 4-3/4, SURYA KIRAN BUILDING, 19- KASTURBA GANDHI MARG, NEW DELHI 110001
Branch Name & Code / MICR Code	SURYA KIRAN 110240001
RTGS/NEFT/IFSC Code	HDFC0000003
*After making payment HCO's are required to provide details; 1. CGHS Fee/ ECHS fee etc. ----- 2. Name of the HCO's -----3. E-mail ID & contact no. -----4.UTR number----- 5. GST if any ----- 6. Deduction of TDS if any -----The above details are needs to be sent to respective officers with the copy to yogesh@qcin.org & nabhaccounts@qcin.org	

7. Submission of Application Forms:

Applicant shall apply to NABH for empanelment by practicing following steps:

- Download Application Form from the NABH website (CGHS)
- Fill the application form (hard copy only) typed
- Pay application fee as detailed in the application form
- Attach list of manpower and legal tracker as per the applied scope of services.
- Submit the filled hard copy of the Application Form to NABH office along with covering on hospital letter head.
- Application & other documents to be submitted in a file. Loses papers in envelope will not be accepted.