

# Common Areas (Policies / Trainings / Signages) Checklist

Trainings			
Sr. No.	Requirements	Yes	No
1	Trainings on Scope of Services		
2	Trainings on Safe Practices in Lab		
3	Trainings on Safe Practices in Imaging		
4	Trainings on Care of Emergency Patients		
5	Trainings on Child Abduction Prevention		
6	Trainings on Infection Control Practices		
7	Fire Mock Drill		
8	Trainings on Spill Management		
9	Trainings on Safety Education Programme		
10	Trainings on Needle Stick Injury		
11	Trainings on Medication Error		
12	Trainings on Disciplinary Procedures		
13	Trainings on Grievance Handling Procedure		
14	Trainings on Handling Chemotherapeutic Drugs		

## Signages

Sr. No.	Requirements	Yes	No
1	Radiation Hazard		
2	Declaration under PC PNDT Act		
3	Bio Hazard - including bio medical waste authorized signages		
4	Scope of Services		
5	Patient Rights & Responsibility		
6	Fire Exit Signage		
7	Departmental		
8	Directional		
9	Bilingual Name of the Hospital as per HOPE Portal		

## Directional

Sr. No.	Requirements	Yes	No
1	Quality & Safety		
2	Pharmacy & Therapeutic		
3	Blood Transfusion		
4	Infection Control		
5	Medical Record		